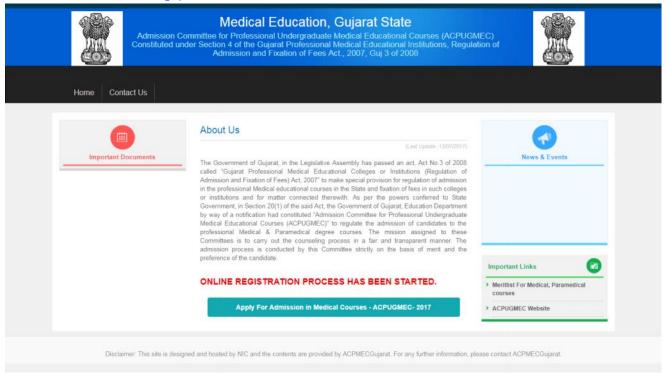
PROCEDURE FOR ONLINE CHOICE FILLING

1. For performing different activities in one's account different options are given.

Option	Activity than can be performed
Home	To come back to Home Page
Logout	To exit from your login account
Registration Details	To view Registration Details
Edit Registration	To edit Registration Details
Details	
Available Choices	Candidate can see all the choices available to him according to
	his eligibility. Also candidate can sort the choices according to
	the District and/or the type of the institute.
Fill Choices	Candidate can fill the choices from the available choices and set
	the priority of choices subsequently.
Display Filled	Candidate can see the priority of choices filled and saved by
Choices	him.
Change Password	Candidate can reset the password for the security purpose.
History	Candidate can view his previous login details and activities
	performed at every time.

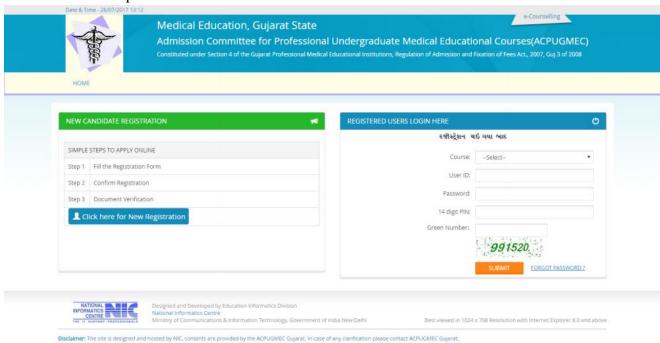
2. Go to website: www.medguj.nic.in



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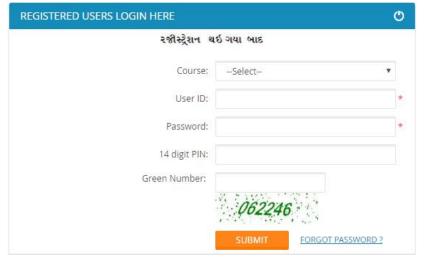
3. Click on

4. New window will open as below.



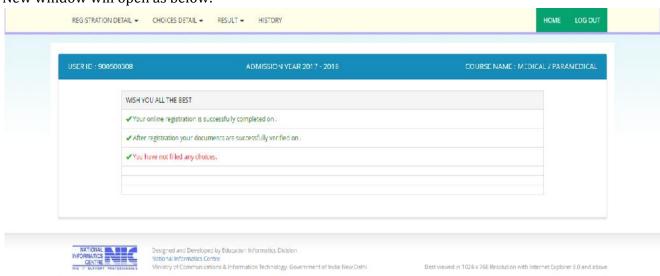
5. You have to fill the details under

REGISTERED USERS LOGIN HERE



- Select course "Medical/Paramedical".
- Enter User ID.
 - o For candidate who have filled the application with option 'Yes' for "Have you appeared in NEET 2017 Examination?": NEET UG 2017 seat number is their USER ID.
 - For candidate who have filled the application with option 'No' for "Have you appeared in NEET 2017 Examination?": Five digit serial number printed on PIN cover is their USER ID.
- Password as created by you at the time of filling of application.
- Enter 14 digit PIN
- Enter Green No. as shown. E.g. here is '062246'
- Enter "SUBMIT"

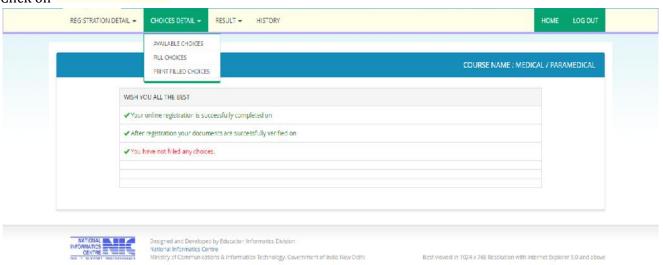
6. New window will open as below.



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CHOICES DETAIL ~

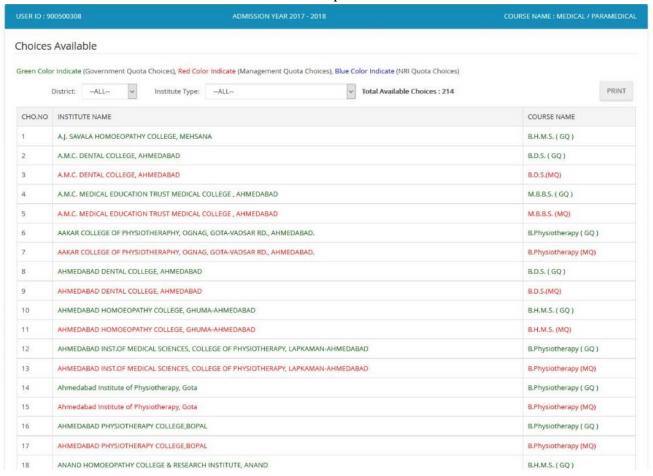
7. Click on



Best viewed in 1024 x 768 Resolution with Internet Explorer 8.0 and above

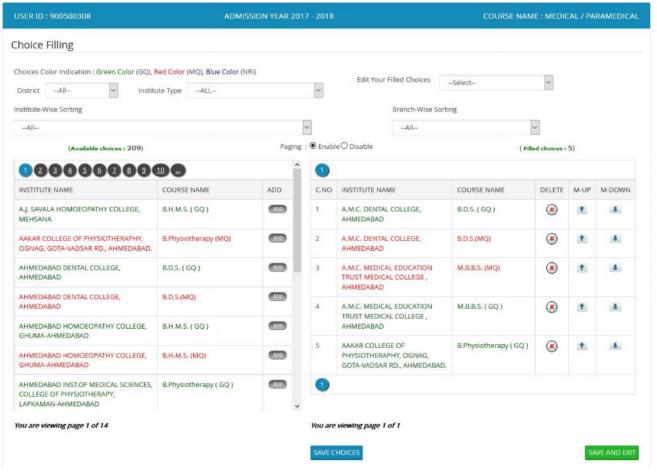
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8. Click on "AVAILABLE CHOICES". New window will open as below.



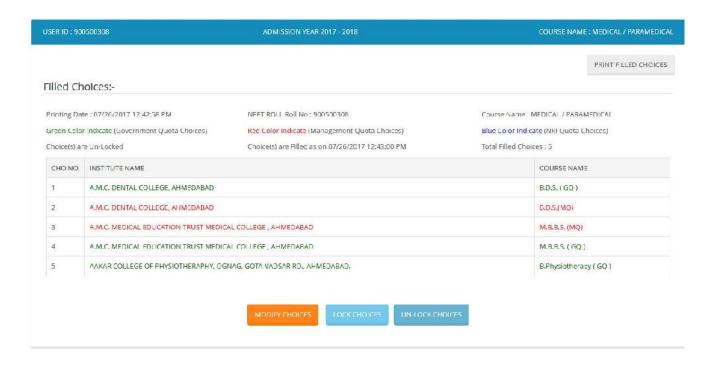
9. The candidate can see all available choices according to his/her eligibility.

10. Click on "FILL CHOICES". New window will open as below.

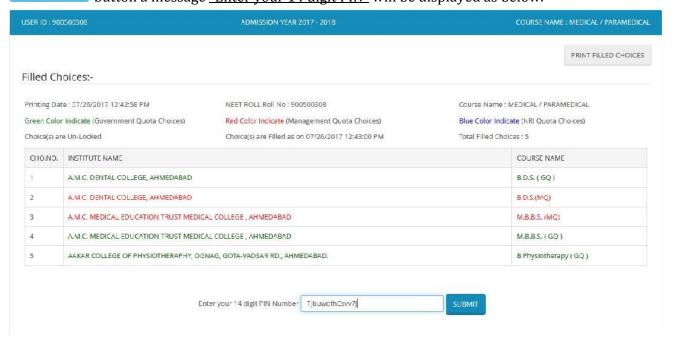


- 11. The candidate can fill single choice as well as multiple choices at one time.
- 12. For filling up single choice, by clicking on button in first grid one can fill single choice at one time and the choice will be displayed in second grid after the previously selected choices.
- 13. The candidate can change preference of choices by **move choice** function or by **swap choice** function under the "**Edit Your Filled Choices**".
- 14. The candidate has to press button for saving the filled choices at regular interval.

 After filling all choices he has to enter button then window will open as below.

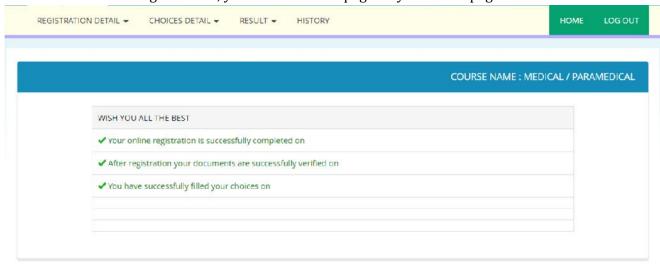


- 15. If the candidate wants to modify his choices, he should click on be redirected to **choice filling** page.
- 16. The candidate has to lock his final choices within the stipulated time limit. On clicking button a message "Enter your 14 digit PIN" will be displayed as below.



17. After entering PIN, choices will be locked. If he wants to modify the locked choices, he may do so by clicking on button. By entering 14 digit PIN, he can unlock the filled choices. Repeat the same procedure of locking of choices mentioned earlier.

18. After successful Locking of choice, you can see below page on your home page.



19. You can take print-out of your filled choices by clicking on "PRINT YOUR FILLED CHOICES" under "CHOICE DETAILS".

